

**SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL**

NEW COURSES

Course ID: **ACCT 030**
Course Title: Federal and State Taxation
Units: 4
Lecture: 4 Hours
Laboratory: None
Prerequisite: None
Dept. Advisory: None

Catalog Description: A comprehensive course of study and practical application of basic federal and state income taxes. Includes history and objectives of the tax, research and analysis of current tax issues, along with the tax treatment of various types of entities, types of income, types of deductions and types of credits. Emphasis is on the individual as a taxpayer. Actual tax forms are studied and returns prepared.

Schedule Description: A comprehensive introduction to the basic concepts of federal and state individual income taxation. Actual tax forms are studied and returns prepared.

Effective: FA 2005

Rationale: A new course has been created to combine ACCT 131(California Income Taxation, a 2 unit course which covered California state tax) and ACCT 130 (Federal and State Revenue Tax Accounting.)

Course ID: **ACCT 047**
Course Title: Computerized Accounting
Units: 3
Lecture: 3 Hours
Laboratory hrs: None
Prerequisite: None
Dept. Advisory: None

Catalog Description: Provides a comprehensive overview of accounting software. Topics covered include the analysis of source documents and the use of accounting software to prepare, understand, and interpret financial statements for a variety of management purposes. Also includes the solution of accounting problems using spreadsheet software and creating spreadsheets using formulas and graphics.

Schedule Description: Provides a comprehensive overview of accounting software. Also includes the solution of accounting problems using spreadsheet software.

Effective: FA 2005

Rationale: A new course has been created to combine ACCT 204 (Computer Accounting Spreadsheets, a 1 unit course which covered only the spreadsheet component) and ACCT 207 (Integrated Accounting Software, a 2 unit course.)

Course ID: **BIOL 109**
Course Title: History of Life
Units: 4
Lecture: 3 Hours
Laboratory: 3 Hours
Prerequisite: None
Dept. Advisory: None

Catalog and Schedule Descriptions: An introductory course exploring the history of life on Earth. The role of natural selection and evidence from geology, biogeography, and paleontology will be combined with fossils and recent organisms to interpret the clues of life's history on Earth.

Effective: FA 2005

Rationale: At the present time, the department offers only one lab science course for non-major students, General Biology (BIOL 100). This new course would offer students another biology lab course option besides BIOL 100. There has been such a high demand for a non-major biology lab course that we have reached the limits of lab space available to teach BIOL 100.

NEW COURSES (continued)

Curriculum Meetings:: 04-21-03, 05-05-03 09-13-04
8
Conjoint Meeting: 05-23-0309-21-04 (electronic)
Board of Trustee Meeting: 06-12-0310-14-04

Course ID: **CD 111**
Course Title: Observations and Methods in Child Development
Units: 2
Lecture: 1 Hour
Laboratory: 3 Hours
Pre/Co-requisite: CD 105
Dept. Advisory: None

Catalog and Schedule Descriptions: Introduction to observational methodologies and techniques used in the study of early childhood behavior including observation, recording, analysis, and interpretation as they relate to developmental principles, theories, and current research.

Effective: FA 2005

Rationale: The Child Development department needs to develop the Education program. CD 111 is necessary to implement the Education program at SBVC. CD 111 is designed to meet current practices and standards for teaching observation and methods used in the study of early childhood behavior. It satisfies part of the training requirements for Liberal Studies and Child Development majors.

Course ID: **DIESEL 035**
Course Title: Heavy-Duty Vehicle Automatic Transmissions
Units: 2
Lecture: 1.5 Hours
Laboratory: 1.5 Hours
Prerequisite: None
Dept. Advisory: None

Catalog and Schedule Descriptions: This course provides theory and hands on experience with heavy-duty vehicle automatic transmissions operation, construction, service and overhaul procedures. The purpose of the class is to prepare the students to successfully troubleshoot and repair heavy-duty vehicle automatic transmissions as well medium-duty vehicle automatic transmissions. Classroom topics include, but are not limited to: torque converter, power flows, vehicle interfaces, and troubleshooting. Lab work will consist of disassembly, inspection of all parts, and transmission reassembly.

Effective: SP 2005

Rationale: Diesel truck technology has changed tremendously over the past decade. Students wishing to enter the field of diesel truck service and repair need a broad understanding of the new technologies. It is imperative that we expose our students to new technologies as much as possible as to ensure their successful transition into the labor force. Technician certification programs are in great demand as the demand for qualified technicians far exceeds supply. Students completing this course will be ready to meet the challenge of the certification tests.

Course ID: **PE/I 190x4**
Course Title: Tai Chi
Units: 1
Lecture: None
Lab: 3 Hours
Prerequisite: None
Dept. Advisory: None

Catalog and Schedule Descriptions: This course is designed to study and practice Tai Chi (a moving meditation) from the introductory through advanced levels. The history, research, and benefits of Tai Chi will be examined, and the basic 12, 24, and 42 forms of Tai Chi will be explored. The course will include individual and group instruction and practice.

Effective: SP 2005

Rationale: This will be the first martial arts physical education offering at SBVC. Tai Chi is a tremendously popular physical education activity taught by many institutions, and the department anticipates the course being attractive to a large and culturally diverse population at SBVC.

NEW COURSES

Course ID: PSYCH 100H
Course Title: General Psychology - Honors
Units: 3
Lecture: 3 Hours
Curriculum Meetings:: 04-21-03, 05-05-03 09-13-04
8
Conjoint Meeting: 05-23-0309-21-04 (electronic)
Board of Trustee Meeting: 06-12-0310-14-04

Laboratory: None
 Prerequisite: None

Catalog Description: *Survey of the nature of human behavior and a consideration of theories and principles pertaining to the topics of experimental design, perception, thinking, learning, personality, psychological testing, emotion and motivation. Includes essential features of the biological and neurological bases of behavior. Enrollment limited to students eligible for the Honors Program.*

Schedule Description: *Survey of the nature of human behavior and a consideration of theories and principles pertaining to the topics of experimental design, perception, thinking, learning, personality, psychological testing, emotion and motivation. Enrollment limited to students eligible for the Honors Program.*

Associate Degree Applicable

Effective: SP 2004

Rationale: Major preparation courses are needed for the Transfer Alliance Program with UCLA.

CCOURSE MODIFICATIONS

COURSE ID	COURSE TITLE	MODIFICATIONS	EFFECTIVE	RATIONALE
DIESEL 024	Heavy-Equipment Diesel Engines	<input checked="" type="checkbox"/> TITLE: Advanced Heavy-Duty Diesel Engines <input checked="" type="checkbox"/> CATALOG DESCRIPTION: Theory and practical shop in the repair, operation and the construction, of heavy Duty diesel engines. Includes principles of diesel turbo chargers and blowers; two and four cycle combustion systems. This course is an intermediate engine rebuild class. <input checked="" type="checkbox"/> SCHEDULE DESCRIPTION: Theory and practical shop work in the repair, operation, and maintenance of various heavy Duty diesel engines. Includes general trouble shooting and diagnostic testing of engine components and systems found on most engines from a variety of engine manufacturers. <input checked="" type="checkbox"/> PREREQUISITE: DIESEL 021	SP05	<i>To reflect curriculum changes</i>
DIESEL 026	Micro-Computer Controlled Diesel Engines	<input checked="" type="checkbox"/> TITLE: Computer Controlled Diesel Engines <input checked="" type="checkbox"/> CATALOG DESCRIPTION: Theory and practical shop work in the repair, operation, and maintenance of Computer Controlled diesel engines. Includes general trouble-shooting and diagnostics using assorted electronic and computerized test equipment on operable computer controlled diesel engines. <input checked="" type="checkbox"/> SCHEDULE DESCRIPTION: Theory and practical shop work in the repair, operation, and maintenance of computer controlled diesel engines.	FA05	<i>To reflect curriculum changes</i>
DIESEL 034	Introduction to Heavy-Duty Compressed Natural Gas Vehicle Systems	<input checked="" type="checkbox"/> UNITS: 2 <input checked="" type="checkbox"/> LECTURE HOURS: 1.5 <input checked="" type="checkbox"/> LABORATORY HOURS: 1.5	SP05	<i>To reflect curriculum changes</i>
PE 282x2	Professional Activities: Baseball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Designed to prepare individuals to more effectively play and coach the sport of baseball. Instruction in various techniques, rules, regulations, team strategy, and etiquette of the game will be included. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>
PE 283x2	Professional Activities: Basketball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Designed to prepare individuals to more effectively play and coach the sport of basketball. Instruction in various techniques, rules, regulations, team strategy, and etiquette of the game will be included. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>
PE 285x2	Professional Activities: Football	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: An introduction to the physical, mental and emotional aspects of playing and coaching football. Instruction and practical experience for prospective players, coaches and teachers. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>
PE 288x2	Professional Activities: Softball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Designed to prepare individuals to more effectively play and coach the sport of softball. Instruction in various techniques, rules, regulations, team strategy, and etiquette of the game will be included. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>

PE 291x2	Professional Activities: Track & Field	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: A study of track and field focusing on both participating in event-specific skills and learning the rules and regulations of the sport. Students, interested in physical education as a major, will also acquire skills in coaching track and field. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>
PE 293x2	Professional Activities: Volleyball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Designed to prepare individuals to more effectively play and coach the sport of volleyball. Instruction in various techniques, rules, regulations, team strategy, and etiquette of the game will be included. <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>
PE-I 103x4	Badminton	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Introduction in the skills, techniques, strategy, etiquette, and rules of badminton. The course is designed to improve physical fitness, and to teach carryover skills. Each course includes beginning, low intermediate, high intermediate and advanced levels of instruction.	FA05	<i>To reflect curriculum changes</i>
<u>COURSE MODIFICATIONS (CONTINUED)</u>				
COURSE ID	COURSE TITLE	MODIFICATIONS	EFFECTIVE	RATIONALE
PE-I 108x4	Weight Training	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: The course is designed to teach safe and proper technique for resistance exercises. Students will use free weights and universal machines to develop muscle strength and endurance. Students of all ability levels will receive individual instruction and personally tailored programs.	FA05	<i>To reflect curriculum changes</i>
PE-I 144x4	Racquetball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette, and rules of racquetball. Instruction designed for beginning, low intermediate, high intermediate and advanced levels directed toward improving overall physical fitness.	FA05	<i>To reflect curriculum changes</i>
PE-I 148x4	Tennis	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette and rules of tennis. Instruction designed for beginning, low intermediate, high intermediate and advanced levels directed toward improving overall physical fitness.	FA05	<i>To reflect curriculum changes</i>
PE-I 164x4	Swimming	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: This course is designed to teach swimming skills, techniques, and strategies. A comprehensive coverage of all swimming strokes. Some history, philosophy and psychology of swimming are included. This course is designed to help students have better cardiovascular performance in swimming. The course also includes other aquatic skills such as lifesaving and safety techniques.	FA05	<i>To reflect curriculum changes</i>
PE-I 168x4	Yoga	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: This course is designed to provide a comprehensive coverage of all aspects of Yoga, including the history, philosophy, psychology, and social aspects of yoga, particularly Hatha Yoga. Participants also study meditation and how meditation affects performance in daily life.	FA05	<i>To reflect curriculum changes</i>
PE-I 173x4	Water Aerobics	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: This course in water aerobics is designed to introduce basic fitness concepts as well as basic movement and exercise. Students will develop strength, flexibility, movement memory, balance, coordination, and cardiovascular fitness within a shallow water aerobic format.	FA05	<i>To reflect curriculum changes</i>
PE-T 100x4	Team Sports Activities: Baseball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette, and rules of baseball at beginning, low intermediate, high intermediate and advanced levels of performance. Students will improve their overall physical fitness and develop carryover skills.	FA05	<i>To reflect curriculum changes</i>
PE-T 104x4	Team Sports Activities: Basketball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette and rules of basketball at beginning, low intermediate, high intermediate and advanced levels of performance. Students will improve their overall physical fitness and develop carryover skills.	FA05	<i>To reflect curriculum changes</i>
PE-T 108x4	Team Sports Activities: Football	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: This activity course is designed to introduce students to the skills, techniques, strategy, rules as well as ethics of football.	FA05	<i>To reflect curriculum changes</i>

PE-T 116X4	Team Sports Activities: Soccer	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette and rules of soccer at beginning, low intermediate, high intermediate, and advanced levels of performance. Students will improve their overall physical fitness and develop carryover skills.	FA05	<i>To reflect curriculum changes</i>
PE-T 120x4	Team Sports Activities: Softball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette and rules of softball at beginning, low intermediate, high intermediate and advance levels of performance. Students will improve their overall physical fitness and develop carryover skills.	FA05	<i>To reflect curriculum changes</i>
PE-T 124x4	Team Sports Activities: Volleyball	<input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: Instruction in the skills, techniques, strategies, etiquette and rules of volleyball at beginning, low intermediate, high intermediate and advanced levels of performance. Students will improve their overall physical fitness and develop certain carryover skills.	FA05	<i>To reflect curriculum changes</i>
<u>COURSE MODIFICATIONS (CONTINUED)</u>				
COURSE ID	COURSE TITLE	MODIFICATIONS	EFFECTIVE	RATIONALE
PE-T 132x4	Advanced Volleyball	<input checked="" type="checkbox"/> NUMBER: PE-T 132x2 <input checked="" type="checkbox"/> TITLE: Team Sports Activities: Advanced Volleyball <input checked="" type="checkbox"/> CATALOG AND SCHEDULE DESCRIPTIONS: The course is designed to teach advanced volleyball skills in preparation for intercollegiate competition. Various team offensive systems and team defensive patterns will be studied and analyzed. Enrollment in this course is limited to those with Interscholastic or Intercollegiate experience. <input checked="" type="checkbox"/> REPEATABILITY: x 2 <input checked="" type="checkbox"/> DEPT. ADVISORY: None	FA05	<i>To reflect curriculum changes</i>

COURSE DELETIONS

COURSE ID
ACCT 130
ACCT 131
ACCT 204
ACCT 207
CRMJUS 006
CRMJUS 029
CRMJUS 030
CRMJUS 050
CRMJUS 052x4
CRMJUS 053x2
CRMJUS 063x4
CRMJUS 064x4
CRMJUS 085
DIESEL 029
PE 290x2
POLICE 011
POLICE 035
POLICE 042
POLICE 045
POLICE 071
POLICE 076x4
POLICE 096
POLICE 097x4
POLIT 101
POLIT 200

Effective date ALL deletions: FA 05
Rationale: To reflect curriculum changes.

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ART 124x4
DRAWING

Change Hours	From:	Lecture:	1 – 2 hours
		Laboratory:	1.5 – 3 hours
	To:	Lecture:	2 hours
		Laboratory:	3 hours
Change Units	From:		1.5 – 3 units
	To:		3 units

ART 126x4
PAINTING

Change Hours	Fro	Lecture:	1 – 2 hours
		Laboratory:	1.5 – 3 hours
	To:	Lecture:	2 hours
		Laboratory:	3 hours
Change Units	Fro		1.5 – 3 units
	To:		3 units

ART 175x4
SCULPTURE

Change Hours	From	Lecture:	1 – 2 hours
		Laboratory:	1.5 – 3 hours
	To:	Lecture:	2 hours
		Laboratory:	3 hours
Change Units	From		1.5 – 3 units
	To:		3 units

Effective: SP 2004

Rationale for ART courses: To reflect curriculum changes.

COURSE MODIFICATIONS (continued)

ADJUS 101
INTRODUCTION TO ADMINISTRATION OF JUSTICE

Change Catalog and Schedule Description	To:	Philosophy and history of the criminal justice system, including the roles, function of the local, state and federal jurisdictions. The roles, functions and interrelationships among law enforcement agencies, courts and corrections. Crime causation, correctional theory, analysis, and the social impact of crime.
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ADJUS 103
CONCEPTS OF CRIMINAL LAW

Curriculum Meetings:: 04-21-03, 05-05-03 09-13-04

8

Conjoint Meeting: 05-23-0309-21-04 (electronic)

Board of Trustee Meeting: 06-12-0310-14-04

Change Catalog and Schedule Description To: History, philosophy and the development of U.S. criminal law. Introduction to common law, legal concepts and codes.

ADJUS 104
LEGAL ASPECTS OF EVIDENCE

Change Catalog and Schedule Description To: Origin, development, philosophy, and constitutional basis of the use of evidence; constitutional and procedural considerations affecting arrest, search and seizure; types of evidence, and rules governing admissibility; judicial decisions, interpretation of individual rights; and case studies.

ADJUS 105
COMMUNITY RELATIONS

Change Catalog and Schedule Description To: Relationship and awareness of criminal justice agencies to diverse populations such as gender, racial, and sexual orientation: including discrimination and hate crimes.

ADJUS 106
PRINCIPLES OF INVESTIGATION

Change Catalog and Schedule Description To: Principles of various types of investigations utilized in the justice system, including concepts of investigation, and the analysis, evaluation, preservation and documentation of evidence. Includes dealing with the public, techniques for handling crime scenes, interviews, evidence, surveillance, follow-up, technical resources, and case preparation.

COURSE MODIFICATIONS (continued)

ADJUS 107
CONCEPTS OF ENFORCEMENT SERVICES

Change Catalog and Schedule Description To: Exploration of theories, philosophies, and concepts related to the role expectations of the line enforcement officer. Emphasis on patrol, traffic and public service responsibilities and their relationships to the administration of justice.

ADJUS 108
JUVENILE PROCEDURES

Change Catalog and Schedule Description To: Organization, function and jurisdiction of juvenile agencies, processing and detention of juvenile status and court procedures.

Effective: SP 2004
Rationale: To reflect curriculum changes.

The following is a correction to the MARCH 2003 Board of Trustees document, which listed AUTO 075x4 and AUTO 076x4 incorrectly as AUTO 075 and AUTO 076.

AUTO 075x4
HYDRAULIC AND AUTOMOMATIC TRANSMISSIONS: CHRYSLER 3 SPEED
AND OVERDRIVE

Change Number To: AUTO 075x3

Effective: FA 2003
Rationale: To reflect curriculum changes.

AUTO 076x4 HYDRAULIC AND AUTOMOMATIC TRANSMISSIONS: FORD C-5 AND OVERDRIVE AUTOMATIC UNITS

Change Number To: AUTO 076x3

Effective: FA 2003
Rationale: To reflect curriculum changes.

The following is a correction to the MARCH 2003 Board of Trustees document, which listed WELD O45X4 incorrectly as WELD 145x4.

WELD 045x4
SHIELDED METAL ARC WELDING

Change Number To: WELD 145

DISTRIBUTED EDUCATION

Effective: FA 2003
1. Rationale: CSU Los Angeles has requested that we give this course a CSU transfer status because they want to articulate it with the Industrial Technology program.

DELETE COURSES

COMM 107
COMM 130
Effective: FA 2003
Rationale all DELETE courses: To reflect curriculum changes.

MODIFY DEGREE/CERTIFICATE

ADMINISTRATION OF JUSTICE
ASSOCIATE IN ARTS DEGREE AND CERTIFICATE

REQUIRED COURSES:

UNITS

ADJUS 101 Introduction to Administration of Justice
3
ADJUS 102 Principles and Procedures of the Justice System
3
ADJUS 103 Concepts of Criminal Law
3
ADJUS 104 Legal Aspects of Evidence
3
ADJUS 105 Community Relations
3

Six (6) units of electives chosen from the following list:

ADJUS 106 Principles of Investigation
3
ADJUS 107 Concepts of Enforcement Services
3
ADJUS 108 Juvenile Procedures
3
CORREC 101 Introduction to Corrections
3
CORREC 102 Correctional Interviewing and Counseling
3
CORREC 104 Control and Supervision in Corrections
3
CORREC 105 Legal Aspects of Corrections
3

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TOTAL UNITS
21

RECOMMENDED COURSES:

UNITS

ENGL 101 Freshman Composition	4	
ENGL 102 Intermediate Composition and Critical Thinking	4	
HIST 101 History of the United States: From the 1890s to the Present		3
MATH 102 Introduction to College Algebra	4	
or MATH 108 Introduction to Probability and Statistics	4	
or MATH 115 Ideas of Mathematics	3	
POLIT 100 American Politics		3
PSYCH 100 General Psychology	3	
SOC 100 Introduction to Sociology	3	
SPEECH 100 Public Speaking		3
or SPEECH 111 Interpersonal Communication	3	

Effective: SP 2004

Rationale: Changes were necessary based on the Statewide Academic Intersegmental Major Preparation Articulated Curriculum (IMPAC) Criminal Justice meetings, and existing articulation agreements with CSU San Bernardino, CSU Los Angeles, and San Diego State University for their Criminal Justice majors. A report from these meetings was prepared for the California Association of Administration of Justice Educators (CAAJE) in September 2002.

MODIFY DEGREE

MATHEMATICS
ASSOCIATE OF SCIENCE DEGREE

An associate of science degree with a specialization in Mathematics can be earned by completing the following required courses in addition to fulfilling the breadth requirements for the associate degree (Minimum 60 semester units).

REQUIRED COURSES:

UNITS

Math 151 Precalculus	4
Math 250 Single Variable Calculus I	4
Math 251 Single Variable Calculus II	4
Math 252 Multivariable Calculus	5
Three units from the list of RECOMMENDED COURSES	3

TOTAL UNITS 20

RECOMMENDED COURSES:

UNITS

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CS 190 Programming in C ++	4
Math 265 Linear Algebra	3
Math 266 Ordinary differential Equations	3

Effective: SP 2004

Rationale: Changes were necessary in order to accommodate mathematics majors who transfer to four-year universities.

MODIFY DEGREE

LIBERAL ARTS ASSOCIATE OF ARTS DEGREE

Division:

Instruction Office

Division Dean:

Dr. Robin Calote

Vice President, Instruction

Administrative Assistant:

Gonzales

Lisa

Division Office:

Administration 216

(909) 384-8993

Liaison Counselor:

The Liberal Arts major is an interdisciplinary major that exposes students to various academic disciplines and includes courses from the Sciences, Social Sciences and Humanities. The major is intended for students who want to transfer to a university or for students who want a general associate of arts degree that reflects broad-based interests rather than the more narrow focus of other majors.

Students may obtain an associate of arts degree in Liberal Arts by completing a minimum of 60 semester units of coursework (of these 60 units, a minimum of 12 units must be taken at SBVC) in addition to meeting one of the following criteria:

1. Completion of all CSU general education breadth requirements, as described on pages 36-37 of the college catalog; or
2. Completion of all IGETC requirements for either the University of California or the California State University systems, as described on pages 34-35 of the college catalog; or

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3. Completion of the requirements for Associate Degree Option 2, as described on page 32 of the college catalog. For those wanting to graduate with a Liberal Arts major using this option, 18 of the required units must come from Category I (Natural Science), Category II (Social and Behavioral Science) and Category III (Humanities).

Effective: SP 2004

Rationale: Changes were necessary to meet the minimum conditions set-forth after review by the State Chancellor's office.

ACCT 030 100% ONLINE
ACCT 047 100% ONLINE

Effective: FA 05

MODIFY CERTIFICATES

HUMAN SERVICES CERTIFICATES

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupation they select.

ALCOHOL/DRUG STUDIES CERTIFICATE

REQUIRED COURSES:		UNITS
HUMSV 179 Legal/Ethical Issues in Human Services	3	
HUMSV 181 Alcohol/Drug Studies: Introduction		3
HUMSV 182 Alcohol/Drug: Program Modalities		3
HUMSV 186 Alcohol/Drugs in the Family	3	
HUMSV 188 Alcohol/Drug: Medical Aspects	3	
HUMSV 190 Drugs: Use and Abuse		3

TAKE ONE OF THE FOLLOWING FIVE COURSES:		UNITS
HUMSV 170 Introduction to Human Services	3	
or		
HUMSV 172 Group and Family Dynamics	(3)	
or		
HUMSV 173 Helping and Interpersonal Skills	(3)	
or		
HUMSV 189 Alcohol/Drug: Prevention and Intervention	(3)	
or		
PSYCH 132 Counseling Techniques		(3)

REQUIRED FIELDWORK COURSES:

Prior to fieldwork courses, students must complete four of the Human Services courses required for the certificate (one of which must be either Humsv 181 or Humsv 190) with a grade of C or better. Humsv 179, if not taken before fieldwork courses, must be taken during the first semester of fieldwork.

THE FOLLOWING FIELD WORK COURSES ARE TO BE TAKEN CONCURRENTLY:

		UNITS
HUMSV 183 Alcohol/Drug: Counseling I		3
HUMSV 197A Alcohol/Drug: Intern Seminar I	1	
HUMSV 198A Alcohol/Drug Work Experience I	2	

THE FOLLOWING FIELD WORK COURSES ARE TO BE TAKEN CONCURRENTLY:

		UNITS
HUMSV 184 Alcohol/Drug: Counseling II		3
HUMSV 197B Alcohol/Drug: Intern Seminar II	1	
HUMSV 198B Alcohol/Drug Work Experience II	2	

REQUIRED GENERAL EDUCATION COURSES:

		UNITS
ENGL 015 Preparation for College Writing	4	
or		
ENGL 101 Freshman Composition	(4)	

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PSYCH 100 General Psychology	3	3
SOC 100 Introduction to Sociology		
SPEECH 100 Elements of Public Speaking	3	
RECOMMENDED COURSE:		UNITS
HUMSV 205 AIDS: Practices, Processes, and Policy	(2)	
TOTAL UNITS:		46

MODIFY CERTIFICATES (continued)

CAREER SPECIALIST CERTIFICATE

REQUIRED COURSES:		UNITS
HUMSV 170 Introduction to Human Services	3	
HUMSV 172 Group and Family Dynamics	3	
HUMSV 173 Helping and Interpersonal Skills	3	
HUMSV 207 Career Specialist	3	
PSYCH 132 Counseling Techniques		3

REQUIRED FIELD WORK COURSES:

A minimum of four Human Services courses required for the certificate, including HUMSV 207, must be completed with a grade of C or better prior to field work courses.

		UNITS
HUMSV 195A Human Services: Intern Seminar I and HUMSV 204A Career Specialist: Field Work I	2	1
OR HUMSV 195B Human Services: Intern Seminar II and HUMSV 204B Career Specialist: Field Work II	(2)	(1)

REQUIRED GENERAL EDUCATION COURSES:

		UNITS
ENGL 015 Preparation for College Writing	4	
or ENGL 101 Freshman Composition	(4)	
PSYCH 100 General Psychology	3	
SOC 100 Introduction to Sociology	3	
SPEECH 100 Elements of Public Speaking	3	

TOTAL UNITS **31**

EATING DISORDERS CERTIFICATE

REQUIRED COURSES:		UNITS
HUMSV 170 Introduction to Human Services	3	
HUMSV 172 Group and Family Dynamics		3
HUMSV 173 Helping and Interpersonal Skills	3	
HUMSV 175 Introduction to Eating Disorders	3	
HUMSV 176 Treatment Modalities for Eating Disorders	3	
HUMSV 178 Medical Aspects of Eating Disorders		3

REQUIRED FIELD WORK COURSES:

A minimum of four Human Services courses required for the certificate must be completed with a grade of C or better prior to field work courses.

		UNITS
HUMSV 200A Eating Disorders: Field Work I	2	

Curriculum Meetings:: 04-21-03, 05-05-03 09-13-04
8

Conjoint Meeting: 05-23-0309-21-04 (electronic)
Board of Trustee Meeting: 06-12-0310-14-04

and		
HUMSV 195A Human Services: Intern Seminar I		1
OR		
HUMSV 200B Eating Disorders: Field Work II	(2)	
and		
HUMSV 195B Human Services: Intern Seminar II		(1)
REQUIRED GENERAL EDUCATION COURSES:		UNITS
ENGL 015 Preparation for College Writing	4	
or		
ENGL 101 Freshman Composition	(4)	
FCS 162 Nutrition	3	
PSYCH 100 General Psychology	3	
PSYCH 110 Abnormal Psychology	3	
SOC 100 Introduction to Sociology		3
SPEECH 100 Elements of Public Speaking	3	
TOTAL UNITS:		40

MODIFY CERTIFICATES (continued)

HUMAN SERVICES CERTIFICATE

REQUIRED COURSES:		UNITS
HUMSV 170 Introduction to Human Services	3	
HUMSV 172 Group and Family Dynamics		3
HUMSV 173 Helping and Interpersonal Skills	3	
HUMSV 179 Legal/Ethical Issues in Human Services	3	
PSYCH 132 Counseling Techniques		3
SOC 110 Contemporary Social Issues		3
or		
SOC 141 Minority Relations		(3)
and		
Six other units of Human Services courses	6	

REQUIRED FIELD WORK COURSES:

A minimum of four Human Services courses required for the certificate must be completed with a grade of C or better prior to field work courses.

THE FOLLOWING FIELD WORK COURSES ARE TO BE TAKEN

CONCURRENTLY:		UNITS
HUMSV 195A Human Services: Intern Seminar I		1
HUMSV 196A Human Services: Field Work I	2	

THE FOLLOWING FIELD WORK COURSES ARE TO BE TAKEN

CONCURRENTLY:		UNITS
HUMSV 195B Human Services: Intern Seminar II		1
HUMSV 196B Human Services: Field Work II	2	

REQUIRED GENERAL EDUCATION COURSES:

ENGL 015 Preparation for College Writing	4	
or		
ENGL 101 Freshman Composition	(4)	
PSYCH 100 General Psychology	3	
SOC 100 Introduction to Sociology		3

TOTAL UNITS: 40

CASE MANAGEMENT IN THE PUBLIC SECTOR CERTIFICATE

REQUIRED COURSES:		UNITS
HUMSV 140 Case Management in Public Service		3
HUMSV 167 Crisis Intervention, Assessment, Referral	3	
HUMSV 170 Introduction to Human Services	3	
HUMSV 173 Helping and Interpersonal Skills	3	

Curriculum Meetings:: 04-21-03, 05-05-03 09-13-04
8

Conjoint Meeting: 05-23-0309-21-04 (electronic)
Board of Trustee Meeting: 06-12-0310-14-04

REQUIRED FIELD WORK COURSES:

A minimum of three courses required for the certificate, including HUMSV 140 and HUMSV 170, must be completed with a grade of C or better prior to field work courses.

	UNITS
HUMSV 195A Human Services: Intern Seminar I and HUMSV 196A Human Services: Field Work I OR HUMSV 195B Human Services: Intern Seminar II and HUMSV 196B Human Services: Field Work II	1 2 (1) (2)

REQUIRED GENERAL EDUCATION COURSES:

	UNITS
ENGL 015 Preparation for College Writing or ENGL 101 Freshman Composition	4 (4)
CIT 101 Intro to Management Information Systems	3
PSYCH 100 General Psychology	3
SPEECH 111 Interpersonal Communication	3
SPEECH 174 Intercultural Communication	3

TOTAL UNITS: 31

*Effective for ALL Human Services Certificates: FA 05
Rationale: To reflect curriculum changes*